



MARYLAND TRANSIT ADMINISTRATION

MARYLAND DEPARTMENT OF TRANSPORTATION

Martin O'Malley, Governor • Anthony G. Brown, Lt. Governor
James T. Smith, Jr., Secretary • Robert L. Smith, Administrator

TO: All Planholders

FROM: Maryland Transit Administration
Procurement Division, 7th Floor
6 Saint Paul Street
Baltimore, Maryland 21202-1614

SUBJECT: **Addendum No. 3**
Contract No. MTA-1447 A-E
Commuter Bus Routes 500 and 700 Series

DATE: July 16, 2014

This addendum is being issued to amend certain information in the above named IFB. All information contained herein is binding on all Bidders who respond to this IFB. Specific parts of the IFB have been amended. The changes are listed below. New language has been double underlined and marked in **bold** (i.e. **word**), and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. REVISE the Key Information Summary Sheet of the IFB as follows:

Invitation for Bids:	COMMUTER BUS ROUTES 500 and 700 SERIES
Solicitation Number:	MTA-1447A-E
IFB Issue Date:	June 20, 2014
IFB Issuing Office:	MD Department of Transportation Maryland Transit Administration
Procurement Officer:	Garry Fleming Contract(s) Administration Division 6 St. Paul, 7th Floor Baltimore, MD 21202 Phone: (410) 767-3353 Fax: (410) 333-4810 Email: gfleming@mta.maryland.gov
Bids are to be sent to:	Maryland Transit Administration Contract(s) Administration Division 6 St. Paul, 7th Floor

**Baltimore, MD 21202
Attention: Garry Fleming**

Pre-Bid Conference: **June 26, 2014 at 10:00am Local Time
Maryland Transit Administration
Contract(s) Administration Division
6 St. Paul, 7th Floor, Rooms 731-732
Baltimore, MD 21202**

Closing Date and Time: **July 21, 2014 ~~July 17, 2014~~ at 2:00pm Local Time**

Public Bid Opening: **July 21, 2014 ~~July 17, 2014~~ at 2:00pm Local Time
Maryland Transit Administration
Contract(s) Administration Division
6 St. Paul, 7th Floor, Room 742
Baltimore, MD 21202**

2. REVISE Section 1.10 Bids Due (Closing) Date and Time of the IFB as follows:

Bids, in the number and form set forth in Section 4.4 "Required Bid Submissions," must be received by the Procurement Officer at the address listed on the Key Information Summary Sheet, no later than **2:00 p.m.** Local Time on ~~July 17, 2014~~ **July 21, 2014** in order to be considered.

Requests for extension of this time or date will not be granted. Bidder(s) mailing Bids should allow sufficient mail delivery time to ensure timely receipt by the Procurement Officer. Except as provided in COMAR 21.05.02.10, Bids received after the due date and time listed in this section will not be considered.

Bids may be modified or withdrawn by written notice received by the Procurement Officer before the time and date set for the opening.

Bids may not be submitted by e-mail or facsimile.

Vendors not responding to this solicitation are requested to submit the "Notice to Vendors" form, which includes company information and the reason for not responding (e.g., too busy, cannot meet mandatory requirements, etc.). This form is located in the IFB immediately following the Title Page (page ii).

3. REVISE Section 1.12.3 Receipt, Opening and Recording of Bids of the IFB as follows:

1.12.1 Receipt. Upon receipt, each Bid and any timely modification(s) to a Bid shall be stored in a secure place until the time and date set for bid opening. Before Bid opening, the State may not disclose the identity of any Bidder(s).

1.12.2 Opening and Recording. Bids and timely modifications to Bids shall be opened publicly, at the time, date and place designated in the IFB. The name of each Bidder(s), the total Bid price,

and such other information as is deemed appropriate shall be read aloud or otherwise made available.

1.12.3 The Bid Opening shall be at **2:00 p.m. Local Time on July 17, 2014 ~~July 21, 2014~~** at the **William Donald Schaefer Building, 6 St. Paul Street, 7th Floor, Room 742, Baltimore, Maryland 21202.**

6. ADD the following requirement to Section 3.2 Specification – Requirements

3.2.13 Fuel Rider

1. In order to take into account the potential fluctuation of fuel during the life of the contract, the MTA will account for the rising and falling cost of fuel as defined by the U.S. Energy Information Administration. At the NTP date of the contract, and every twelve months thereafter, for the duration of the contract, MTA will note the yearly average price of diesel fuel in the central Atlantic region as provided under the following website: http://www.eia.gov/dnav/pet/hist/LeafHandler.ashx?n=PET&s=EMD_EPD2DX_L0_PTE_R1Y_DPG&f=W

2. MTA will use the average rate published by the US Energy Information Administration for the previous 12 months as the base rate. The rate will be established based on the -preceding 12 months of average prices. This rate will be compared against the average rate of the first year of the contract, and the same shall be done for each subsequent year of the contract. If the average rate for that 12 month period is more than a 20% increase MTA will reimburse the vendor based on the actual revenue miles for the 12 months. If the decrease is greater than 20% then the vendor will reimburse the MTA. Vendors will have 30 days past the anniversary date to submit an invoice for any additional fuel charges.

3. For example: Actual revenue miles for year one are 95,000 miles. Revenue miles should then be divided by the average mpg of 5.5 mpg. The price per gallon of diesel as identified by the US EIA is \$4.10 per gallon on average for October 2013 – September 2014. The rate for October 2014 – September 2015 is \$4.95 per gallon. The calculation would be $\$4.10 - \$4.95 = \$.85$. If \$.85 is greater than 20% of \$4.10 than MTA would make a fuel payment. The payment would be calculated as $\$.13$ (difference greater than 20%)* $(95,000 \text{ miles} / 5.5 \text{ mpg}) = \$2,245.45$. This calculation will be repeated annually for each subsequent year of the contract with the baseline being the average of the preceding 12 months.

All Bidders shall acknowledge receipt of this Addendum by completing and returning this form with the bid package.

All other terms and conditions remain the same. If you require clarification of the information provided in this Amendment, please contact me via email at gfleming@mta.maryland.gov or by telephone at (410) 767-3353.

Sincerely,



Garry L. Fleming
Procurement Officer

Acknowledgement of receipt of Addendum No.2 to Solicitation MTA-1447 A-E

Vendor Name: _____

Authorized Representative's Signature

Date

**Maryland Transit Administration
Invitation for Bid
for
Commuter Bus Routes 500 and 700 Series
MTA-1447 A-E
Questions and Responses**

Addendum No. 2

July 3, 2014

Question 1: We have a question regarding the live mileage associated with Line No. 505. The schedule of prices form lists two different one-way mileages for this route. Seven one-way trips at 68.5 revenue miles and 11 one-way trips at 55.5 revenue miles. All of the morning routes have Hagerstown MVA and Myersville P&R pickups only however, bus route numbers 9 and 18 in the PM include Urbana P&R and Monocacy MARC Station as drop offs in addition to Myersville and Hagerstown. Wouldn't there be more miles for these additional stops on these 2 routes in the PM?

Response: Actual annual trips and/or annual revenue miles may vary at the discretion of the MTA. Please be advised, that the annual miles for Commuter Bus Service between Hagerstown and Myersville are estimated and is provided for Bid purposes.

Question 2: How many copies are required with the original Bid submission?

Response: The original, to be so identified, and three (3) copies of each Bid must be received by the Procurement Officer by 2:00 P.M. July 17, 2014 in order to be considered.

Question 3: Will there be a Fuel Rider Surcharge?

Response: No, there is no Fuel Rider Surcharge attached to this solicitation. All cost should be considered when submitting your Bid.



MARYLAND TRANSIT ADMINISTRATION

MARYLAND DEPARTMENT OF TRANSPORTATION

Martin O'Malley, Governor • Anthony G. Brown, Lt. Governor
James T. Smith, Jr., Secretary • Robert L. Smith, Administrator

TO: All Bidders

FROM: Maryland Transit Administration
Procurement Division, 7th Floor
6 Saint Paul Street
Baltimore, Maryland 21202-1614

SUBJECT: **Addendum No. 1**
Contract No. MTA-1447 A-E
Commuter Bus Routes 500 and 700 Series

DATE: July 1, 2014

This addendum is being issued to amend certain information in the above named IFB. All information contained herein is binding on all Bidders who respond to this IFB. Specific parts of the IFB have been amended. The changes are listed below. New language has been double underlined and marked in **bold (i.e. word)**, and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. REVISE Attachments F1 through F5 Schedule of Prices as follows:

The following requirement associated with the payment of tolls and bridge crossings has been removed from the Schedule of Prices on Attachments F1 through F5 of this IFB.

~~Bidder(s) must provide all buses to operate the #505 line and must pay all toll charges associated with travel across the Bay Bridge. (Attachment F1)~~

~~Bidder(s) must provide all buses to operate the #515 line and must pay all toll charges associated with travel across the Bay Bridge. (Attachment F2)~~

~~Bidder(s) must provide all buses to operate the #705 line and must pay all toll charges associated with travel across the Bay Bridge. (Attachment F3)~~

~~Bidder(s) must provide all buses to operate the #715 line and must pay all toll charges associated with travel across the Bay Bridge. (Attachment F4)~~

~~Bidder(s) must provide all buses to operate the #725 line and must pay all toll charges associated with travel across the Bay Bridge. (Attachment F5)~~

The referenced commuter bus routes will not operate on toll roads associated with traveling across the Bay Bridge.

All Bidders shall acknowledge receipt of this Addendum by completing and returning this form with the bid package.

All other terms and conditions remain the same. If you require clarification of the information provided in this Amendment, please contact me via email at gflaming@mta.maryland.gov or by telephone at (410) 767-3353.

Sincerely,



Garry L. Fleming
Procurement Officer

Acknowledgement of receipt of Addendum No.1 to Solicitation MTA-1447 A-E

Vendor Name: _____

Authorized Representative's Signature

Date