

PUBLIC NOTICE

MARYLAND DEPARTMENT OF TRANSPORTATION

NOTICE

TO

ARCHITECTS & ENGINEERS

TRANSPORTATION PROFESSIONAL SERVICES SELECTION BOARD

REQUEST FOR PROFESSIONAL SERVICES

REVISION

The Secretary of the Maryland Department of Transportation has certified to the Transportation Professional Services Selection Board the need to utilize the services of architects or engineers for the following projects.

I. Maryland Transit Administration

- A. Contract Numbers: MTA-1334A,B&C, Open-End Trackwork Engineering Services.**

This is a revision to the Advertisement for the above referenced project previously advertised in The Daily Record on June 8, 2012 and in e-Maryland MarketPlace on June 6, 2012. This revision will revise the requirements set forth as follows:

- Section #1.A.5., entitled “Requirements – Documentation”: change item e, “Structural Inspector” to “Structural Engineer.”

5. Requirements - Documentation:

In completing SF 255 Form, Item #4, Personnel by Discipline, the Consultant shall document personnel by discipline presently employed at the work location proposed. If more than one (1) location is being proposed by the Consultant, the Consultant must clearly document all locations proposed and show the total number of personnel by discipline for all locations proposed. Subconsultant personnel are not to be included. The information required for Item #7, Key Staff, is to be limited to five (5) individuals who are proposed for performing significant productive time on the Project and shall not exceed five (5) pages in total, one (1) page for each individual. The following key staff is required for this project:

- a. Project Manager – Professional Engineer Registered in State of Maryland
- b. Trackwork Engineer
- c. Systems Engineer
- d. Civil Engineer
- e. Structural Engineer

The Consultant must document in writing in Item #7 that at least two (2) of the firm’s own employees are proposed as the above Key Staff and one (1) of those individuals must be the designated Project Manager who shall

be a Professional Engineer, registered in the State of Maryland, with expertise in civil engineering. Consultant shall include any additional certification, continuing education and percentage of time available for the contract applicable to Key Staff.

Where Maryland Registrations are required for professional Key Staff, the Consultant shall include on line "f" of Item #7 of the SF 255 the words "Maryland Registered" and the Maryland License Registration Certificate Number for the individual. Failure of the consultant to properly document Key Staff requirements in writing shall result in the firm being precluded from further consideration for the Project.

Also, the information required for Item #8, Similar Projects, shall be limited to five (5) similar projects and shall not exceed one (1) page length for each project, including client references. Current and accurate client phone numbers must be provided. **References will be checked – it is the Offeror's responsibility to ensure this information is accurate and up to date; otherwise it could result in a lower rating for the Offeror in this area.** Both the Key Staff individual experience and the similar projects set forth shall be recent experience, performed within the past ten (10) years. Similar project experience should include the following types of projects:

1. Trackwork performed with MDOT/Transit Agencies
2. General Engineering performed with MDOT/Transit Agencies
3. Task Order type project experience

(Information provided in this section is considered part of the rating/
evaluation criteria for this project.)

Item # 10 of the SF 255 shall be limited to two (2) pages.

The due date, July 10, 2012 by 4:00 P.M., for receipt of "Expressions of Interest" remains unchanged. All other requirements for the advertisement remain the same.

RESPOND TO:

Norie A. Calvert

OFFICE OF PROCUREMENT AND CONTRACTS

Fourth Floor, C-405

707 North Calvert Street

Baltimore, Maryland 21202

Questions concerning submissions and procedures may be addressed to the Consultant Services Division, telephone number 410-545-0437.