



MARYLAND TRANSIT ADMINISTRATION

MARYLAND DEPARTMENT OF TRANSPORTATION
Martin O'Malley, Governor • Anthony G. Brown, Lt. Governor
James T. Smith, Jr., Secretary • Robert L. Smith, Administrator

TO: All Planholders
FROM: Maryland Transit Administration
SUBJECT: **Addendum No. 3**
Contract No.: T-1384
Ancillary Repairs, Maintenance & Minor Construction -
Metro Heavy Rail
DATE: October 16, 2013

Enclosed and effective this date is Addendum No.3 to the subject Contract. This change delays the Bid Opening Date of October 21, 2013 to **October 29, 2013 at 2:00 p.m., 6 St. Paul Street, Conference Room #742.**

A conformed copy of the entire specifications may be downloaded from the MTA web site (www.mta.maryland.gov). A list of the changes made to this contract is attached to this Addendum.

The Bidder shall acknowledge receipt of this Addendum by completing and returning this form with the bid package. All other terms and conditions remain unchanged.

Sincerely,

Hattie Crosby, Chief of Construction/Installation Section
Procurement Division

Acknowledgement of receipt of ADDENDUM # 3 to Solicitation #T-1384

Vendor Name: _____

Authorized Representative's Signature

Date

<u>ADDENDUM NO:</u>	<u>3</u>
<u>DATE:</u>	<u>10/16/13</u>
<u>CONTRACT NO.:</u>	<u>T-1384</u>

The following additions, deletions, and modifications are hereby made a part of the Contract Documents of Ancillary Repairs, Maintenance & Minor Construction – Metro Heavy Rail, Contract No.: T-1384

<u>Addendum Item No.</u>	<u>Page</u>	<u>Modification</u>
<u>I. CONTRACT SPECIFICATIONS/REFERENCE DRAWINGS</u>		
1	NTC 2 of 8	Notice to Contractors – Replace page 2 of 8 only - Section 4, Bid Due Date & Time – Revised the bid due date from October 21, 2013 to October 29, 2013 .
2	BF 1 of 7	Bid Form – Replace page 1 of 7 only - Revised the bid due date from October 21, 2013 to October 29, 2013 .
	BF 4 of 7	Bid Form – Replace page 4 of 7 only – <ul style="list-style-type: none"> - Added new “Line Items” 5 & 6 - Replaced “05 Insurance Premium (Contingency)” with “07 Railroad Protective Liability Insurance”.
3		Initial Task Order Specifications – Section 2.1 Scope of Work - revised the listed task items. Page numbering included at the bottom of each spec page.
4	Drawing	Figure 1 - Enlarged for better reading

Also attached are the responses to contractors' questions.

Enclosures

4. BID DUE DATE & TIME

Sealed Bids addressed to the Maryland Transit Administration, Procurement Division, 6 St. Paul Street, 7th Floor, Baltimore, Maryland 21202-1614, and marked "Bid for Contract No. T-1384 – Ancillary Repairs, Maintenance and Minor Construction – Metro Heavy Rail", will be received at the above address until but not after 2:00 P.M. local time, **October 29, 2013**. At that time, the Bids will be publicly opened and read aloud at a location at the same address.

Any bids received after the date and time specified shall not be considered.

5. ELECTRONIC VERSION OF BID DOCUMENTS

The bid documents will be available by electronic means. The Bidder acknowledges and accepts full responsibility to ensure no changes are made to the bid documents. In the event of a conflict between the version of the bid documents in the bidder's possession and the version maintained by the Procurement Officer, the version maintained by the Procurement Officer shall govern.

6. AVAILABILITY OF DOCUMENTS

Specifications may be downloaded from the MTA web site located at www.mta.maryland.gov. Bidders will be required to register the first time specifications are downloaded and a login number will be assigned. This number should be used every time the bidder downloads the documents for this contract. Bidders must supply accurate information in order to receive notice of all subsequent addenda.

TO OBTAIN THE SPECIFICATIONS: Please visit MTA's website (www.mta.maryland.gov), follow the links for "Business" – "Procurement" - "Bids/Solicitations", and download the Specifications for this procurement.

7. ADDENDA

Addenda may be downloaded from the MTA website when available at www.mta.maryland.gov. Bidders are required to acknowledge all addenda by signing a copy of each addendum cover letter and include in their bid package.

Although the MTA endeavors to send out all addenda to this solicitation in a timely manner, it is the responsibility of the contractors to make sure they received all appropriate documents prior to the bid due date.

8. BID BOND

Each bid exceeding \$100,000 must be accompanied by a Bid Bond on a form furnished by the Administration in the amount of five percent (5%) of the Bid Price for the First (1st) task only. A bid bond for subsequent tasks will not be required.

STATE OF MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND TRANSIT ADMINISTRATION
BID FORM
FOR
CONTRACT NO.: T-1384

TO: MARYLAND TRANSIT ADMINISTRATION
ATTN: PROCUREMENT DIVISION
6 SAINT PAUL STREET, 7TH FLOOR
BALTIMORE, MD 21202-1614

BID OPENING DATE:
October 29, 2013
BID OPENING TIME:
2:00 PM

BID OF: _____
(Bidder's Name)

PROJECT DESCRIPTION:

The work to be performed under this contract includes the furnishing of services necessary for the accomplishment of miscellaneous minor construction, repairs, and maintenance work for the Administration's Metro Facilities located in Baltimore City and Baltimore County, MD. Work may include electrical repairs and upgrades, potentially including fixture, cabling, and light pole replacement, as well as utility excavation and servicing; concrete repairs, potentially including spall, curb, and sidewalk repair, and tunnel grouting; HVAC work, potentially including fan, air handler, compressor, and filter replacement or repair; plumbing work, potentially including pipe and fitting replacement or repair; track work, potentially including rail welding, ballast tamping, and tie replacement; access control work, potentially including roll-up door repair, door replacement, gate and fence repair, minor construction, potentially including painting, cleaning, drywall repair or replacement, signage, stair and floor repairs, and window repair and replacement; and potentially any other services related to the preservation or enhancement of the Administration's Metro system.

1. This bid is hereby submitted to the Maryland Transit Administration (hereinafter sometimes called the "Administration") in response to NOTICE TO CONTRACTORS dated _____.

2. The UNDERSIGNED has thoroughly examined, acknowledges receipt of, and is familiar with the Contract Documents as well as the various instructions, information, and requirements covering the same, all as mentioned herein and in said NOTICE TO CONTRACTORS.

3. In compliance with said NOTICE TO CONTRACTORS the UNDERSIGNED hereby proposes to furnish all labor, equipment, and materials and perform all work described and in strict accordance with the provisions of the Contract Documents for the consideration of the amounts, lump sum and unit prices listed in the attached Unit Price Schedule, and agrees that, upon Notice of Award, within one hundred fifty (150) calendar days after the date of opening of bids, unless mutually extended, he will within ten (10) calendar days after receipt of the prescribed forms, execute the Contract and furnish a performance bond and payment bond (if such bonds are required by the Contract Documents) on forms furnished by the Administration with good and sufficient surety or sureties.

UNIT PRICE SCHEDULE

BID FORM

Item	Description	Quantity	Unit	Unit Price	Total Price
01	Demolish and remove existing wall/floor tile, plumbing fixtures, light fixtures, heating units and appurtenances	1	LS		
02	Furnish and install new wall tiles, floor tiles, and decorative wall tile stripe.	1	LS		
03	Furnish and install new toilets and plumbing fixtures	1	LS		
04	Furnish and install new light fixtures, heating units, and all other appurtenances and materials.	1	LS		
05	Enlarge doorways, furnish, paint and install doors.	1	LS		
06	Furnish and Install Wall Padding and Wall Padding covering to allow for new tile placement	1	LS		

Base Bid: Total Amount of Items 01-06. _____ **(Figure)**

_____ **(Words)**

07	Railroad Protective Liability Insurance	1	LS	N/A	**\$
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**This amount will only be added to the base bid of the successful bidder in the event that the bidder is excluded from the wrap-up insurance program or the program is terminated mid-term.

T-1384 Initial Task Order Specifications

Page 1 of 2

1. Introduction

- The contractor shall furnish all materials and provide all labor support for professional services located at Owings Mills Metro Station. This work will include the renovation of two toilet rooms (men's and women's), and any other minor work to infrastructure required for completion. All work shall be in compliance with the requirements set forth by the Americans with Disabilities Act.

2. Toilet Rooms

- Fig 1: Toilet Facilities: Drawing A-61-2

2.1 Scope of Work

- The contractor shall furnish and install new toilet facilities for both the men's and women's toilet rooms, and replace or upgrade all accessories in their current locations. All new fixtures will be "hands free", environmentally friendly models. The contractor shall make use of the existing infrastructure as no major electrical, HVAC, or plumbing is anticipated in these locations. **All work shall meet ADA specifications.**

- **The following Task Items shall be included:**

- A) Remove all existing accessories on walls and floor.
- B) Demolish and remove existing floor tile.
- C) Install new tile floor with 4" Blue tile (color to be approved by MTA)
- D) Install Wall Padding to wall(s) opposite entrance to restroom(s) for ADA Compliance and cover to allow for re-tiling of walls.
- E) Remove existing and retile walls with new tile.
 - 1) New tile shall be 'brilliant white' subway tile, with the exception of decorative stripe.
 - 2) 4 feet from floor, an 8" Blue tile decorative stripe shall be installed (2 courses of 4" blue tile; congruent with floor tile), with 'brilliant white' subway tile above and below.
- F) Remove old toilets and urinal. Replace with modern 'hands free' toilets (urinal will be removed and not be replaced), including any necessary plumbing and electrical tie-ins.
 - 1) Toilet shall be American Standard Model No. 30043.001 or approved equal.
 - 2) 'Hands Free' Flush system shall be American Standard Model No. 6067.161 or approved equal.
 - 3) The above items shall be 'brilliant white' in color.
 - 4) Urinal will not be replaced for ADA Compliance.

T-1384 Initial Task Order Specifications

Page 2 of 2.

- G) Provide and install new lighting fixtures 'in kind', making use of fluorescent models.
- H) Replace space heaters 'in kind', including any electrical tie ins.
- I) Enlarge doorways for ADA Compliance.
- J) Furnish and install new doors 'in kind', with consideration of enlargement of doorways.
- K) Paint doors 'in kind'.
- L) Provide and install new electric "hands free" hand dryers, including any electrical tie-ins.
 - 1) Hand Dryer shall be Aluminum cased Dyson Airblade or approved equal.
- M) Provide and Install new automatic soap dispensing machines 'in kind'.
- N) Remove existing, provide, and install new sinks with modern "hands free" models, including any necessary plumbing and electrical tie-ins.
- O) Replace vents and access panels on the ceiling 'in kind', but ceiling itself shall remain.

3. Additional Information

- All workers shall be required to have MTA Contractor I.D. Badges.
- An escort shall accompany Contractor at all times while on MTA property.
- The Contractor shall provide catalogue cuts for all material to be furnished including, but not limited to, toilet room accessories, sinks, mirrors, hand dryers, tile, floor material, and lighting fixtures. These catalogue cuts are required before the installation of any accessories.
- All toilet room accessories shall be replaced per the *as-built* drawing A-61-2.

**ANCILLARY REPAIRS, MAINTENANCE & MINOR CONSTRUCTION - METRO HEAVY RAIL
CONTRACT NO. T-1384
QUESTIONS & RESPONSES
October 16, 2013**

#	QUESTIONS	RESPONSES
1	Can MTA provide a drawing that is more legible? The Figure 1 drawing's text seems to have been blurred out during the scanning process.	Yes. An electronic copy of the drawing will be included in PDF form. Adobe will allow you to enlarge, etc.
2	The scope of work says there is no major plumbing work anticipated, however Figure 2 sketch is entirely different from the As-Built Drawing.	Figure 2 was included in the solicitation document in error. The drawing will be taken out of the document.
3	Will the new sinks be wall hung porcelain type or new solid surface drop in bowls?	Porcelain type.
4	Are the CMU walls necessary between the fixtures or can the whole thing be done in toilet partition material?	Stainless Steel toilet partition material.
5	Do the accessories & partitions need to be stainless steel or is baked on enamel satisfactory?	Stainless steel unless otherwise specified in Amended Scope.
6	Are the existing doors and frames 3' wide for ADA access or do they need to be enlarged?	Door will be enlarged. See Amended Scope.
7	What provisions will be made to the mens restroom ADA compliance?	Urinal will be removed, door enlarged, wall padding added. See Amended Scope.
8	Will there be a standard specifications or schedule for the bathroom fixtures?	Specific Specs are listed for the toilets, flush control systems, and hand dryers in the Amended scope. All others should be replaced in kind.
9	What will be done with the floor drains if tile is to be demo?	Tile is to be replaced. Drains will remain. See Amended Scope.
10	Will the new toilets be relocated to accommodate ADA requirements.?	No. Wall padding will be used to decrease distance from wall to toilet. See Amended Scope.
11	Could you confirm that Railroad Protective Liability Coverage is not required for this project?	Reference Section "Insurance Requirements", page IR 4 of 4.
12	Is a bid bond required to be submitted with this bid if the total cost of the Task No 1 is less than \$100,000?	No. Each bid (Task No. 1) exceeding \$100,000 must be accompanied by a Bid Bond on a form furnished by the Administration in the amount of five (5%) percent of the bid price (Task No. 1). See SP-3, C.8.



MARYLAND TRANSIT ADMINISTRATION

MARYLAND DEPARTMENT OF TRANSPORTATION

Martin O'Malley, Governor • Anthony G. Brown, Lt. Governor
James T. Smith, Jr., Secretary • Robert L. Smith, Administrator

TO: All Planholders
FROM: Maryland Transit Administration
SUBJECT: **Addendum No. 2**
Contract No.: T-1384
Ancillary Repairs, Maintenance & Minor Construction
Metro Heavy Rail
DATE: September 30, 2013

Enclosed and effective this date is Addendum No. 2 to the subject Contract. This change delays the Bid Opening Date of October 4, 2013 to **October 21, 2013 at 2:00 p.m., 6 St. Paul Street, Conference Room #742.**

A conformed copy of the entire specifications may be downloaded from the MTA web site (www.mta.maryland.gov). A list of the changes made to this contract is attached to this Addendum.

The Bidder shall acknowledge receipt of this Addendum by completing and returning this form with the bid package.

All other terms and conditions remain unchanged.

Sincerely,

Vanessa Ashe, Procurement Officer
Professional Services & Construction/Installation Section

Acknowledgement of receipt of ADDENDUM #2 to Solicitation #T-1384

Vendor Name: _____

Authorized Representative's Signature

Date

<u>ADDENDUM NO:</u>	<u>2</u>
<u>DATE:</u>	<u>09/30/13</u>
<u>CONTRACT NO.:</u>	<u>T-1384</u>

The following additions, deletions, and modifications are hereby made a part of the Contract Documents of Ancillary Repairs, Maintenance & Minor Construction – Metro Heavy Rail, Contract No.: T-1384

<u>Addendum</u>		
<u>Item No.</u>	<u>Page</u>	<u>Modification</u>

I. CONTRACT SPECIFICATIONS/REFERENCE DRAWINGS

- | | | |
|---|------------|--|
| 1 | NTC 2 of 8 | Notice to Contractors – Replace page 2 of 8 only - Section 4, Bid Due Date & Time – Revised the bid due date to October 21, 2013 . |
| 2 | BF 1 of 7 | Bid Form – Replace page 1 of 7 only - Revised the bid due date to October 21, 2013 . |
| 3 | MA 1 | Mercury Affidavit – Include in solicitation. Inadvertently left out of solicitation at advertisement. |
| 4 | Drawing | Figure 2 – Remove Figure 2 from the solicitation completely. The drawing should not have been included in the solicitation. |

Enclosures

4. **BID DUE DATE & TIME**

Sealed Bids addressed to the Maryland Transit Administration, Procurement Division, 6 St. Paul Street, 7th Floor, Baltimore, Maryland 21202-1614, and marked "Bid for Contract No. T-1384 – Ancillary Repairs, Maintenance and Minor Construction – Metro Heavy Rail", will be received at the above address until but not after 2:00 P.M. local time, **October 21, 2013**. At that time, the Bids will be publicly opened and read aloud at a location at the same address.

Any bids received after the date and time specified shall not be considered.

5. **ELECTRONIC VERSION OF BID DOCUMENTS**

The bid documents will be available by electronic means. The Bidder acknowledges and accepts full responsibility to ensure no changes are made to the bid documents. In the event of a conflict between the version of the bid documents in the bidder's possession and the version maintained by the Procurement Officer, the version maintained by the Procurement Officer shall govern.

6. **AVAILABILITY OF DOCUMENTS**

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7. **ADDENDA**

Addenda may be downloaded from the MTA website when available at www.mta.maryland.gov. Bidders are required to acknowledge all addenda by signing a copy of each addendum cover letter and include in their bid package.

Although the MTA endeavors to send out all addenda to this solicitation in a timely manner, it is the responsibility of the contractors to make sure they received all appropriate documents prior to the bid due date.

8. **BID BOND**

Each bid exceeding \$100,000 must be accompanied by a Bid Bond on a form furnished by the Administration in the amount of five percent (5%) of the Bid Price for the First (1st) task only. A bid bond for subsequent tasks will not be required.

STATE OF MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND TRANSIT ADMINISTRATION
BID FORM
FOR
CONTRACT NO.: T-1384

TO: MARYLAND TRANSIT ADMINISTRATION
ATTN: PROCUREMENT DIVISION
6 SAINT PAUL STREET, 7TH FLOOR
BALTIMORE, MD 21202-1614

BID OPENING DATE:
October 21, 2013
BID OPENING TIME:
2:00 PM

BID OF: _____
(Bidder's Name)

PROJECT DESCRIPTION:

The work to be performed under this contract includes the furnishing of services necessary for the accomplishment of miscellaneous minor construction, repairs, and maintenance work for the Administration's Metro Facilities located in Baltimore City and Baltimore County, MD. Work may include electrical repairs and upgrades, potentially including fixture, cabling, and light pole replacement, as well as utility excavation and servicing; concrete repairs, potentially including spall, curb, and sidewalk repair, and tunnel grouting; HVAC work, potentially including fan, air handler, compressor, and filter replacement or repair; plumbing work, potentially including pipe and fitting replacement or repair; track work, potentially including rail welding, ballast tamping, and tie replacement; access control work, potentially including roll-up door repair, door replacement, gate and fence repair, minor construction, potentially including painting, cleaning, drywall repair or replacement, signage, stair and floor repairs, and window repair and replacement; and potentially any other services related to the preservation or enhancement of the Administration's Metro system.

1. This bid is hereby submitted to the Maryland Transit Administration (hereinafter sometimes called the "Administration") in response to NOTICE TO CONTRACTORS dated _____.
2. The UNDERSIGNED has thoroughly examined, acknowledges receipt of, and is familiar with the Contract Documents as well as the various instructions, information, and requirements covering the same, all as mentioned herein and in said NOTICE TO CONTRACTORS.
3. In compliance with said NOTICE TO CONTRACTORS the UNDERSIGNED hereby proposes to furnish all labor, equipment, and materials and perform all work described and in strict accordance with the provisions of the Contract Documents for the consideration of the amounts, lump sum and unit prices listed in the attached Unit Price Schedule, and agrees that, upon Notice of Award, within one hundred fifty (150) calendar days after the date of opening of bids, unless mutually extended, he will within ten (10) calendar days after receipt of the prescribed forms, execute the Contract and furnish a performance bond and payment bond (if such bonds are required by the Contract Documents) on forms furnished by the Administration with good and sufficient surety or sureties.

MERCURY AFFIDAVIT

**AUTHORIZED REPRESENTATIVE
THEREBY AFFIRM THAT:**

I am the _____ (Title) and the duly authorized representative of
_____ (Business). I possess the legal authority to make this affidavit on
behalf of myself and the business for which I am acting.

MERCURY CONTENT INFORMATION:

The product(s) offered do not contain mercury.

OR

The product(s) offered do contain mercury.

(1) Describe the product or product component that contains mercury.

(2) Provide the amount of mercury that is contained in the product or product component.
Indicate the unit of measure being used.

I ACKNOWLEDGE THAT this affidavit is to be furnished to the procurement officer and may be distributed to units of (1) the State of Maryland; (2) counties or other subdivisions of the State of Maryland; (3) other states; and (4) the federal government. I further acknowledge that this Affidavit is subject to applicable laws of the United States and the State of Maryland, both criminal and civil, and that nothing in this affidavit or any contract resulting from the submission of this bid or proposal shall be construed to supersede, amend, modify, or waive, on behalf of the State of Maryland, or any unit of the State of Maryland having jurisdiction, the exercise of any statutory right or remedy conferred by the Constitution and the laws of Maryland with respect to any misrepresentation made or any violation of the obligations, terms and covenants undertaken by the above business with respect to (1) this affidavit, (2) the contract, and (3) other affidavits comprising part of the contract.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

_____ By _____
Date Signature

Print Name: _____
Authorized Representative and Affiant



MARYLAND TRANSIT ADMINISTRATION

MARYLAND DEPARTMENT OF TRANSPORTATION

Martin O'Malley, Governor • Anthony G. Brown, Lt. Governor
James T. Smith, Jr., Secretary • Robert L. Smith, Administrator

TO: All Planholders
FROM: Maryland Transit Administration
SUBJECT: **Addendum No. 1**
Contract No.: T-1384, Ancillary Repairs, Maintenance & Minor Construction- Metro Heavy Rail
DATE: September 17, 2013

Enclosed and effective this date is Addendum No. 1 to the subject Contract. This change does not delay the Bid Opening Date of **October 4, 2013 at 2:00 p.m.**, 6 St. Paul Street, Conference Room #742. It does delay the deadline for questions from September 20, 2013 to **September 25, 2013** at close of business.

SITE VISIT:

A site visit will be held on **September 20, 2013 at 9:00 a.m.** Contractors will meet Chris Spiegel at the Owings Mills Metro Station Parking Garage entrance. If you have any questions regarding directions, Mr. Spiegel can be contacted on his cell phone at (727) 599-5480.

A conformed copy of the entire specifications may be downloaded from the MTA web site (www.mta.maryland.gov). A list of the changes made to this contract is attached to this Addendum.

The Bidder shall acknowledge receipt of this Addendum by completing and returning this form with the bid package. All other terms and conditions remain unchanged.

Sincerely,

Vanessa Ashe, Procurement Officer
Construction/Installation & Professional Services

Acknowledgement of receipt of ADDENDUM # 1 to Solicitation #T-1384

Vendor Name: _____

Authorized Representative's Signature

Date

**STATE OF MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND TRANSIT ADMINISTRATION
NOTICE TO CONTRACTORS**

**Ancillary Repairs, Maintenance & Minor
Construction – Metro Heavy Rail**

CONTRACT NO.: T-1384

DATE: August 29, 2013

1. DESCRIPTION OF WORK

The work to be performed under this contract includes the furnishing of services necessary for the accomplishment of miscellaneous minor construction, repairs, and maintenance work for the Administration's Metro Facilities located in Baltimore City and Baltimore County, MD. Work may include electrical repairs and upgrades, potentially including fixture, cabling, and light pole replacement, as well as utility excavation and servicing; concrete repairs, potentially including spall, curb, and sidewalk repair, and tunnel grouting; HVAC work, potentially including fan, air handler, compressor, and filter replacement or repair; plumbing work, potentially including pipe and fitting replacement or repair; track work, potentially including rail welding, ballast tamping, and tie replacement; access control work, potentially including roll-up door repair, door replacement, gate and fence repair, minor construction, potentially including painting, cleaning, drywall repair or replacement, signage, stair and floor repairs, and window repair and replacement; and potentially any other services related to the preservation or enhancement of the Administration's Metro system.

2. PRE-BID MEETING

A Pre-Bid meeting for the purpose of explaining the Project will be held on **September 12, 2013 at 10:30 a.m.**, local time at the Administration Headquarters, 6 St. Paul St., 7th Floor, Conference Rooms 731 - 732, Baltimore, Maryland 21202-1614.

It is strongly suggested that the person(s) responsible for the preparation of bid documents for bidders attend the Pre-Bid Meeting and the site visit. **INSTRUCTIONS CRITICAL TO THE PREPARATION OF THE CONTRACT DOCUMENTS WILL BE PRESENTED AT THE PRE-BID MEETING.**

3. DEADLINE FOR QUESTIONS

Questions regarding the work should be directed in writing to at the Administration Offices or via Internet address vashe@mta.maryland.gov. No facsimile messages will be accepted unless accompanied by telephone notification at (410) 767-3353. Our fax number is (410) 333-4810. Questions directed to this office must be received no later than **September 25, 2013** at the close of the business day. No interpretations other than written shall be binding on the Administration.