



MARYLAND TRANSIT ADMINISTRATION

MARYLAND DEPARTMENT OF TRANSPORTATION

Martin O'Malley, Governor • Anthony G. Brown, Lt. Governor
Darrell B. Mobley, Acting Secretary • Ralign T. Wells, Administrator

MEMORANDUM

TO: Holders of Contracts Documents

FROM: Karen Elsey, Procurement Administrator
Maryland Transit Administration
Procurement Division
6 Saint Paul Street, 7th Floor
Baltimore, Maryland 21202-1614

SUBJECT: Addendum No. 1
Invitation for Bid (IFB) for
Contract No.: T 8000-0350, METRO FIRE SUPPRESSION SYSTEM TESTING
AND MAINTENANCE

DATE: May 20, 2013

Issued herewith and effective this date is Addendum No. 1. The Bidder shall include acknowledgement of receipt of this Addendum in accordance with Section 3, Item G. of this IFB and reported on the BID FORM, Section 8, Item # 6, Page BF 2 of 13.

The State's procurement regulations require that you acknowledge receipt of this ADDENDUM No. 1 by submitting with your sealed bid.

Failure to acknowledge receipt of this ADDENDUM could cause your proposal to be disqualified from further consideration for this procurement.

ITEM ONE:

- **The due date of the "sealed bids" is Tuesday, July 2, 2013, by 2 p.m. The date and location to deliver your bid remains unchanged.**

ITEM TWO:

CHANGE #1:

2. Pre-Bid Conference

*A Pre-Bid Conference will be held on ~~Wednesday, May 21, 2013 beginning at 9:00AM~~ at the MTA's location **6 St. Paul St.** A site visit will be held immediately following the Pre-Bid Conference. Room 731, Baltimore, Maryland 21202. Although all Bidders are encouraged to attend the Pre-Bid Conference, attendance is not mandatory. The number of representatives from each firm planning to attend the Pre-Bid Conference is limited to no more than two (2) persons. Please complete the Pre-Bid Conference Attendance Form (Attachment 15) and submit by ~~Monday, May 20, 2013 by 2:00 PM~~ to Karen Elsey, Procurement Officer, via e-mail at kelsey@mta.maryland.gov or via fax at 410-333-4810. Ms. Elsey may also be contacted via telephone at 410-767-3591.*

A site visit will be held immediately following the Pre-Bid Conference.

NOW READS:

A Pre-Bid Conference will be held on **Friday, June 7, 2013, 10am** at the MTA's location **6 St. Paul St, 7th Floor, Room 731, Baltimore, Maryland 21202.** **A site visit will be held immediately following the Pre-Bid Conference.** Please complete the Pre-Bid Conference Attendance Form (Attachment 15) and submit by **Thursday, June 6, 2013, 4pm** to Karen Elsey, Procurement Officer, via e-mail at kelsey@mta.maryland.gov or via fax at 410-333-4810. Ms. Elsey may also be contacted via telephone at 410-767-3591.

A site visit will be held immediately following the Pre-Bid Conference.

CHANGE #2:

3. Inquiries

Written questions from prospective Bidders will be accepted by the Procurement Officer prior to the due date for bid opening. Questions may be submitted by mail, facsimile, or by e-mail to the Procurement Officer. **The submission deadline for written inquiries is ~~Wednesday, June 5, 2013 by 4:00 PM (Eastern Time)~~.** In case of questions not received in a timely manner, the Procurement Officer shall, based on the availability of time to research and communicate an answer, decide whether an answer can be given before the bid due date. Answers to all substantive questions that have not previously been answered, and are not clearly specific only to the requestor, will be distributed to all vendors who are known by the Procurement Officer to have received a copy of the IFB.

NOW READS:

The submission deadline for written inquiries is Thursday, June 20, 2013, 4pm (Eastern Time).

CHANGE #3:

4. Submission Deadline

In order to be considered, bids must be received no later than ~~2:00 PM (Eastern Time) on Tuesday, June 18, 2013~~ by the Procurement Officer at the address listed in Section I.C.1. Bidders submitting bids by mail should allow sufficient mailing and delivery time to ensure timely receipt by the Procurement Officer. Bids arriving after the closing date and time are late and shall be rejected in accordance with applicable regulations. Electronic and fax bids will not be accepted. A public bid opening will be held at the address referenced in Section I C.1. of this IFB at the time and date stated above.

NOW READS:

In order to be considered, bids must be received no later than **2:00 PM (Eastern Time) on Tuesday, July 2, 2013** by the Procurement Officer at the address listed in Section I.C.1. Bidders submitting bids by mail should allow sufficient mailing and delivery time to ensure timely receipt by the Procurement Officer. Bids arriving after the closing date and time are late and shall be rejected in accordance with applicable regulations. Electronic and fax bids will not be accepted. A public bid opening will be held at the address referenced in Section I C.1. of this IFB at the time and date stated above.

ITEM THREE:

REMINDER

The recommended DBE Subcontract Goal is 15% with no sub-goals FOR THIS SOLICITATION. By submitting a response to this solicitation, the Offerors agrees that this dollar amount of the contract will be performed by certified Disadvantaged Business Enterprise (DBE). DBE Subcontractors not certified by the MDOT will not be accepted.

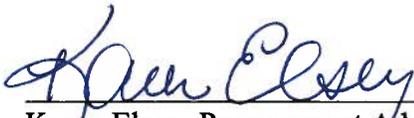
An Offerors who is certified as a Disadvantaged Business Enterprise and awarded the contract that results from this IFB is not exempt and must still meet the DBE subcontract goal for this IFB with certified DBE subcontractors as detailed in this IFB.

ITEM FOUR:

36. REVISED Procurement Schedule (All dates tentative.)

<u>Activity</u>	<u>Date</u>
<u>IFB Advertising Date</u>	<u>May 14, 2013</u>
<u>Pre-Bid Conference (10:00 a.m.)</u>	<u>June 7, 2013</u>
<u>Bid Inquiry Deadline (4:00 p.m.)</u>	<u>June 20, 2013</u>
<u>Closing Date for Receipt of Bids (2:00 p.m.)</u>	<u>July 2, 2013</u>
<u>Anticipated Board of Public Works Approval</u>	<u>September 4, 2013</u>

The information issued with this Addendum #1 will become part of the contract awarded to the successful Offerors. If you have any questions regarding this Addendum, please contact me at 410-767-3591 or by e-mail at kelsey@mta.maryland.gov



Karen Elsey, Procurement Administrator
MTA Procurement Division

PRE-BID CONFERENCE RESPONSE FORM

T-8000-0350 METRO FIRE SUPPRESSION SYSTEM TESTING AND MAINTENANCE

DATE: FRIDAY, JUNE 7, 2013

TIME: 10:00 AM

**LOCATION: MARYLAND TRANSIT ADMINISTRATION
6 Saint Paul Street, 7th Floor
BALTIMORE, MD 21202**

Company Name: _____

Contact Name/Title: _____

Company Phone/Fax/E-mail _____

**Names/Titles of Associates Attending Pre-Bid Conference
(Limited to two (2) members)**

1. _____

2. _____

**Please fax Pre-Bid Conference Response Form to
Karen Elsey at 410-333-4810 or call for reservation at 410-767-3591
no later than 4pm, Thursday, June 6, 2013.**