



MARYLAND TRANSIT ADMINISTRATION

MARYLAND DEPARTMENT OF TRANSPORTATION

Martin O'Malley, Governor • Anthony G. Brown, Lt. Governor
Darrell B. Mobley, Acting Secretary • Ralign T. Wells, Administrator

MEMORANDUM

TO: Holders of Contracts Documents

FROM: Nannette C. Gibson, Chief of Procurement Operations
Maryland Transit Administration
Procurement Division
6 Saint Paul Street, 7th Floor
Baltimore, Maryland 21202-1614

SUBJECT: Addendum No. 1
Invitation for Bids (IFB) for
Contract No. T-8000-0408
FARE BOX PREVENTIVE MAINTENANCE

DATE: April 15, 2013

Issued herewith and effective this date is Addendum No. 1. The Bidder shall include acknowledgement of receipt of this Addendum in accordance with Section 1, Item #11 of this IFB and reported on the BID FORM INCLUDING UNIT PRICE SCHEDULE, Section IV, Item # 9, Page 3 of 7.

ITEM ONE:

Question:

We are a professional consulting firm, is it mandatory that we meet the bid bond, performance bond and payment bond requirements?

MTA Response:

Yes, it is mandatory to meet all bonding requirements stated in this solicitation. The requirement for this solicitation is the Contractor shall provide proof of continuing coverage for all employees bonding in an amount no less than one hundred thousand dollars (\$100,000.00) per individual.

ITEM TWO:

Question:

Is third-party crime and employee dishonesty coverage, which covers employee theft, etc., acceptable in lieu of bond requirements?

MTA Response:

It is acceptable as long as the value of the coverage is not less than \$100,000.00 per individual.

ITEM THREE:

Question:

We have a \$5 million umbrella insurance policy. For general liability insurance coverage, we have \$1 million per occurrence and \$2 million aggregate. We have \$1 million for auto insurance. We can meet the general liability and business auto insurance limits if we use our insurance liability umbrella. Is this acceptable?

MTA Response:

Bidders shall meet the required insurance requirement stated in this IFB

ITEM FOUR:

Question:

Please clarify what type of insurance is being referred to in Section III D, Number 5, which reads as follows:

“Contractor shall maintain in force for the full period of this contract insurance covering losses caused by pollution conditions that arise from the operations of the contractor described under the scope of services of this contract.

“Insurance as required in paragraph 1 shall apply to bodily injury; property damage, including loss of use of damaged property or of property that has not been physically injured; cleanup costs; and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims. The policy of insurance affording these required coverage’s shall be written in an amount of at least \$5,000,000 per loss, with an annual aggregate of at least \$5,000,000.

“The policy of insurance as required in paragraph 1 shall be endorsed to include as an insured the MTA, its officers, and employees.

“The policy of insurance as required in paragraph 1 shall be written by an insurer acceptable to the MTA.

“If coverage as required in paragraph 1 is written on a claims-made basis, the Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract; and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of five (5) years beginning from the time that work under this contract is completed.

“Contractor shall provide to MTA a certificate of insurance documenting the existence of coverage as required in paragraph 1 of this contract. The certificate shall be signed by a person authorized by the insurer to bind coverage on its behalf as described in the certificate. Such certificate shall be delivered to MTA before work under this contract commences.

“If the scope of services as defined in this contract includes the disposal of any hazardous or non-hazardous materials from the job site, the Contractor must furnish to the MTA evidence of pollution legal liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting waste under this contract. Coverage certified to the MTA under this paragraph must be maintained in minimum amounts of \$5,000,000 per loss, with an annual aggregate of at least \$5,000,000.”

MTA Response:

This is MTA’s standard insurance requirements.

ITEM FIVE:

Question:

Will you accept undergrad degrees in electrical engineering in lieu of certification as an Electrical Technician?

MTA Response:

Yes

ITEM SIX:

Question:

What do you consider as suitable proof of “verifiable” electro-mechanical experience?

MTA Response:

Previous work history with references that can be verified is acceptable.

The information issued with this Addendum will become part of the contract awarded to the successful bidder. If you have any questions regarding this Addendum, please contact me at 410-767-0813 or by e-mail at ngibson@mta.maryland.gov

Nannette C. Gibson
Chief of Procurement Operations
MTA Procurement Division

cc: Contract File